

# Purchase Order Information

**This is a DO-A3 rated order certified for National Defense Use and the Vendor is required to follow all the provisions of the Defense Priorities and Allocations System Regulations (15CFR700)**

**Insurance Requirements (Commercial General Liability Limits Per Project)** - Scope of coverage equivalents to ISO policy form CG 00 01 - **(BMF to be named as additional insured)**

General Aggregate:	\$2 million
Products/Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$5 million
Automobile Liability:	\$1 million
Workers Compensation and Employers' Liability:	\$1 million
*Contractors performing abatement (Contractor's Pollution Liability):	\$3 million

**Access Information:**

All access requests need to be sent as soon as possible to:

[access@bmfva.com](mailto:access@bmfva.com)

**Drug, Alcohol, and Tobacco Information:**

Vendor understands and acknowledges that they will comply with all shipyard drug, alcohol, and tobacco policies and that all shipyards are drug, alcohol, and tobacco free facilities.

**Training (Health, Safety, and Environmental), Personal Protective Equipment ("PPE"), and Employee Verification:**

Every vendor upon entrance into all shipyards acknowledges that they have trained, provided, and will comply with the following, upon request from BMF the vendor will provide necessary documentation to confirm that training has taken place with printed names, date(s) of training, expiration(s), and signature(s) by employee:

1. Employee has been verified to be an United States Citizen (documentation can be presented upon request to verify – E-Verify is NOT and acceptable documentation of Citizenship)
2. Personal Protective Equipment
3. Hearing Conservation Program in accordance with OSHA 3074
4. Respirator Fit Tested - cards must be always carried on their person.
5. NAVSEA Standard Items Training
6. VSRA Training - WAF, Hot Work, Confined Space, Lock Out/Tag Out
7. Firewatch Safety Standard Training
8. Any additional training/information as required to complete the vendors designated work in accordance with any requirements at all shipyards as required and not listed above

**Subcontractor Progress Updates:**

Progress status updates are required every week during the contract period and must be submitted to BMF's scheduling department.

**Invoice Instructions:**

All invoices and subcontractor progress sign off sheets must be submitted as one (1) file to:

[ap@bmfva.com](mailto:ap@bmfva.com)

**General Terms & Conditions (T&C):**

Can be found on Bay Metals & Fabrication, LLC ("BMF") website:

<https://bmfva.com/suppliers/>

**Debarment Statement/Declaration:**

*By signing the purchase order the buyer is confirming compliance with the below requirements:*

We affirm we are in compliance with FAR 52.209-6, Protecting the Governments Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment.

- 1) Contractor certifies that, to the best of its knowledge and belief, that contractor and/or any of its principals (as defined in FAR 52.209-6) are not presently debarred, suspended, proposed for debarment, or declared ineligible for awards by any federal agency.
- 2) Contractor Shall Provide immediate written notice to Bay Metals & Fabrication, LLC if, any time prior to award of any contract, it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

**Spec's/Work Item Information:**

All work specification and references are available through Preveil. If access is required and subcontractor/material vendor are in compliance with NIST requirements please submit a request for access to :

[contracts@bmfva.com](mailto:contracts@bmfva.com)

**Program Manager(s):**

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